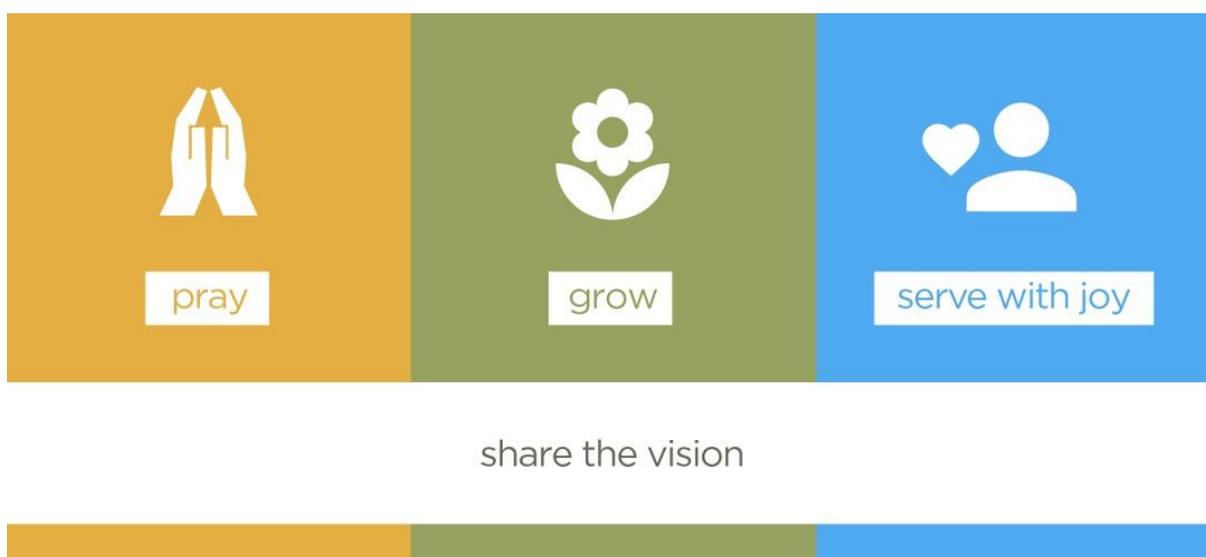


Exeter Diocesan Board of Education CPD Programme 2017/18

For Headteachers, Staff and Governors

www.exeter.anglican.org/schools



Foreword

Dear Colleague,

I am delighted to be able to offer you, your staff and governors or directors this Continuing Professional Development Prospectus for 2017-18. The financial challenges facing schools (and the Diocese) require us to ensure that we provide what you need at a price that represents excellent value for money. You have our commitment that we will do all we can to support and add value to your school or academy in order to achieve outstanding leadership and Christian distinctiveness.

We can offer genuine expertise in a number of areas including: RE teaching and leadership; Collective Worship; prayer spaces; SIAMS preparation (including self-assessment, mid-cycle reviews and the governance oversight of the Ethos committee); British values; character education and the PREVENT agenda in a Christian context; parishes and schools working together; admissions and our comprehensive governor training programme.

I remain very positive about the opportunities that are emerging for the Exeter Diocesan Education Team. Our priorities for the future include developing support for principled Christian Leadership in partnership with the newly created Leadership Foundation. Exeter has joined with Truro and Bath and Wells dioceses to form a regional pilot that will give you unique regional opportunities to enrich your school improvement capability. The importance placed by the DfE on ensuring all schools teach Christianity effectively will be delivered through our Understanding Christianity resource pack training. Church of England Schools will be able to support the whole system in addressing this well documented national shortcoming.

We are always keen to receive suggestions for new areas of focus and would encourage you to email these in. I am extremely keen to work in collaboration to ensure that we avoid unnecessary duplication and wasted efforts and look to continue to develop our formal partnerships with Teaching Schools, Local Authorities, MATs and Higher Education Institutions so that we can collectively serve you better.



John Searson
Diocesan Director of Education



CONTINUING PROFESSIONAL DEVELOPMENT

for Church and Community Schools

2017/18

This Prospectus has been developed in consultation with schools in support of school improvement and Continuing Professional Development (CPD).

All of the courses described in this prospectus can be offered in a bespoke fashion to schools or groups of schools which can often work out to be better value.

Please contact us to discuss your needs.

For all Diocesan CPD events, our standard rates* apply (unless stated otherwise):

Diocesan CPD events	Standard rate per person	Reduced rate per person: <i>(for schools that have paid for a subscription for 2017/18)</i>
Staff	£150 VAT Exempt	£100 VAT Exempt
Governor	£80 VAT Exempt	£60 VAT Exempt

If you would like to make a booking for an event, please complete the booking form attached and email it to educationevents@exeter.anglican.org.

For further information, please contact Events Administrator on: 01392 294921.

CPD PROGRAMME

Autumn Term 2017

Summary of course dates:

Leadership and Management	Date	Place	Time
Senior Leadership Briefing	3 dates tbc	Across the county	16:00 – 18:00
New School Leader Induction Day	Tues 10 th Oct	The Old Deanery, Exeter	12:00 – 16:00
Heads, Chairs & Ex-Officio working together (3 twilight sessions)	Fri 12 th Oct Fri 7 th Mar Fri 13 th Jun	The Old Deanery, Exeter	16:00 – 17:30 16:00 – 17:30 16:00 - 17:30
SIAMS			
SIAMS Introduction	Wed 4 th Oct	The Old Deanery, Exeter	09:30 – 15:30
SIAMS SEF	Mon 27 th Nov	The Old Deanery, Exeter	09:30 – 13:00
RE			
Learn, Teach, Lead – Enhancing RE in the South West	Thurs/Fri 19 th /20 th Oct	St. Mellion Resort, Saltash	4pm 19 th to 4pm 20 th
Teaching Hinduism & Buddhism	Wed 8 th Nov	The Old Deanery, Exeter	09:30 – 15:30
New to Church of England Schools	Wed 6 th Dec	The Old Deanery, Exeter	09:30 -15:30

Leadership & Management

Senior Leadership Briefings

A termly meeting held across the Diocese for Headteachers along with their Chair of Governors to inform and discuss current issues affecting the Church Schools family.

Dates tbc:

Time: 16:00 – 18:00

Cost: FOC

Course Title: Senior Leaders Induction

Date: Tues 10th Oct

Time: 12:00 – 16:00

Venue: The Old Deanery, Exeter

Cost: No Charge

Induction for all new Headteachers and Deputy Headteachers of Church Schools

The Diocese of Exeter places a very high value on its senior leaders and the quality of the relationships that exist between the various partners in the service. We hope you quickly come to feel part of a team in which support and advice are readily available.

To help you as you take up your new appointment we have organised an Induction Day, which gives you a brief insight into the workings of the Diocese of Exeter, as well as some of the key personnel who will assist you in your work.

We hope that you will be able to attend to ensure you receive the service you require from us.

Heads, Chairs and Ex-Officio Foundation Governors

(Or a substitute foundation governor)

3 Twilight Sessions over 3 Terms Beginning in the Autumn Term 2017

Facilitated by Christina Mabin, Ed Pawson and Tatiana Wilson

- 12th October Unpacking Your Vision and Responding to the C of E Vision for Education
- 7th March 'Deeply Christian Serving the Common Good': How Vision Shapes Ethos
- 13th June Engaging with the Diocesan Vision: Pray Grow Serve (Collective Worship/RE/Parish Links)

All sessions are from 4.00pm – 5.30pm with tea / coffee from 3.45pm The Old Deanery, Exeter
£120 per school for 3 sessions or £60 for 3 sessions with SLA

SIAMS

Course title: **SIAMS – SEF**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Mon 27th November 2017
Venue: The Old Deanery, Exeter
Time: 09:30 – 13:00
Cost: £30 per person VAT exempt

For Headteachers and Governors to work on their SEF, with support and the benefit of structured space and working with others.

Course title: **SIAMS – An Introduction**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Wednesday 4th October 2017
Venue: The Old Deanery, Exeter
Time: 09:30 – 15:30
Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)
Governors £80 or £40 subscription rate per person (plus VAT where applicable)

Course description:

The Statutory Inspection of Anglican and Methodist Schools (SIAMS) is a significant way in which Church schools are judged. The course unpicks the rationale behind the inspection framework and offers strategies to support effective self-evaluation as well as ideas for further improvement. It is aimed for new staff and governors and hopes to prove to be an interactive, informative and enjoyable day.

Intended outcomes:

- An introduction to the Statutory Inspection of Anglican and Methodist Schools Framework including
- Unpacking the 4 core questions:
 1. How well does the school, through its distinctive Christian character, meet the needs of all learners?
 2. What is the impact of collective worship on the school community?
 3. How effective is the religious education?
 4. How effective are the leadership and management of the school as a church school?
- Strategies for effective self-evaluation
- What research evidence tells us?
- Case studies of best practice

Please bring a copy of your school's most recent SIAMS self-evaluation form and action plan with you as you may want to annotate these through the day

RE

LTLRE Conference

Course title: **Learn, Teach, Lead – Enhancing RE in the South West**
CREATIVE TEACHING, CREATIVE LEARNING: THE SPIRIT OF RE
Dates: 19th/20th October 2017
Venue: St. Mellion Resort, Saltash
Cost: Registration Fee of £60 (VAT Exempt) per delegate

Keynote addresses:

Dave Wells: 3D Catholicism

Ed Pawson: Meeting Unmet Needs Through Building Community and Improving Quality

Ian Jamison: Speaking Wisely and Listening Well: Developing Dialogue About Religion and Belief

Plus A Full Range of Practical Workshops including: Experiential EY RE; Planning; Pedagogy; Assessment
and

Understanding Christianity

Course Title: Understanding Christianity

Dates: tbc

Time: 09:30 – 15:30

Venue: The Old Deanery, Exeter

Cost: £250 for both days including resources

Intended outcomes

This course will equip teachers to:

- Develop their own thinking and understanding with regard to Christianity
- Create powerful, well-resourced, connected learning programmes to teach Christianity
- Enable their pupils to explore the theological concepts within Christianity
- Help their pupils become more theologically literate

Course description

This two day course will introduce you to the key elements of the Understanding Christianity resources, outlining the central concepts and approaches to learning. You will be given advice and practical guidance about how to utilize the extensive set of course materials provided as part of the resource pack.

Course title: Teaching Hinduism & Buddhism in the primary school

Date: Wednesday 8th November

Venue: The Old Deanery, Exeter

Facilitator: Ed Pawson

Time: 09:30 – 15:30

Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)

Governors £80 or £60 subscription rate per person (plus VAT where applicable)

Intended outcomes

The course will equip teachers to:

- Gain a good grasp of the key concepts and practices in Hinduism & Buddhism
- Plan creative learning opportunities in Hinduism & Buddhism
- Ensure progression in these topics across the primary age range
- Create challenging learning activities and classroom experiences
- Approach the teaching of these religions with greater confidence

Course description

This course aims to provide support and inspiration for teachers of RE and RE coordinators in primary schools. It will offer practical ways of learning about and from, Hinduism & Buddhism providing essential subject knowledge and active approaches to learning. Resources and ideas will be shared, offering engaging strategies and creative, enquiry-based materials suitable for children from 5-11.

Course title: New to Church of England schools**Date:** Wednesday 6th December**Venue:** The Old Deanery, Exeter**Facilitator:** Ed Pawson**Time:** 09:30 – 15:30**Cost: Staff** £150 or £100 subscription rate per person (plus VAT where applicable)**Governors** £80 or £60 subscription rate per person (plus VAT where applicable)**Intended outcomes**

The course will equip teachers to understand:

- the distinctive nature of Church of England schools, including the difference between VA and VC schools
- the expectations for teachers working in a school with a distinctively Christian ethos
- the value and significance of high quality collective worship and religious education
- the inclusive nature of CofE schools

Course description

This course aims to give an essential introduction to all those who are new to working in a Church of England school, exploring the question: what is distinctive about CofE schools?

It will examine how Anglican schooling was founded on an ethic of a shared community, and look at how CofE schools today are designed to be fundamentally inclusive in nature, rooted in their commitment to working for the 'common good'.

It will give an introduction to the expectations of the SAIMS inspection process, exploring the 4 key questions:

- How well does the school, through its distinctive Christian character, meet the needs of all learners?
 - What is the impact of collective worship on the school community?
 - How effective is the Religious Education? (Only in VA schools)
 - How effective are the leadership and management of the school as a church school?
-

CPD PROGRAMME

Spring Term 2018

Summary of course dates:

Celebratory events	Date	Place	Time
Schools celebration service	TBC	Exeter Cathedral	Timings to be confirmed
Leadership and Management	Date	Place	Time
Senior Leaders Briefing	tbc	tbc	16:00 – 18:00
The Ofsted Ready School	Tues 30th Jan	The Old Deanery, Exeter	09:30 – 15:00
Regional School Leaders Conference	Thurs 22 nd & Fri 23 rd Mar	Langstone Cliff Hotel, Dawlish	2 days/residential
Heads, Chairs & Ex-Officio working together	Fri 7 th Mar Fri 13 th Jun	The Old Deanery, Exeter	16:00 – 17:30 16:00 - 17:30
SIAMS	Date	Place	Time
SIAMS Introduction	Wed 17 th Jan	The Old Deanery, Exeter	09:30 – 15:30
SIAMS SEF	Tues 27 th Feb	The Old Deanery, Exeter	09:30 – 15:30
The New SIAMS Framework	Tues 20 th Mar	The Old Deanery, Exeter	09:30 – 15:30
RE	Date	Place	Time
Fundamental British Values	Tues 9 th Jan	The Old Deanery, Exeter	09:30 – 13:30
Effective RE	Tues 16 th Jan	The Old Deanery, Exeter	09:30 – 15:30
Understanding Christianity	tbc	The Old Deanery, Exeter	09:30 – 15:30
Teaching Judaism & Islam	Mon 26 th Feb	The Old Deanery, Exeter	09:30 – 15:30
Preparation for Quality Mark application	Tues 13 th Mar	The Old Deanery, Exeter	09:30 – 13:30

Celebration Events

Event: Schools Celebration Service – Exeter Cathedral
Dates: tbc

As a Diocese we engage with Schools through our yearly Cathedral Service – more details to follow nearer the time. This event is open to all Church of England schools in Devon.

Leadership & Management

Senior Leadership Briefings

A termly meeting held across the Diocese for Headteachers along with their Chair of Governors to inform and discuss current issues affecting the Church Schools family.

Dates: tbc
Time: 16:00 – 18:00
Cost: FOC

Course Title: Ofsted Training
Facilitators: Sue Ladipo, Lead Ofsted Inspector
Date: Mon 29th Jan
Time: 09:30 – 15:30
Venue: The Old Deanery, Exeter
Cost: £150 VAT exempt - School staff – NON SLA
£100 VAT exempt – School staff – SLA
£80 VAT exempt – Governors – NON SLA
£60 VAT exempt – Governors – SLA

Course Description: With so many changes taking place in education it is often very difficult for heads, senior leaders and governors to keep fully up to speed about what is happening. I am delighted that the Diocese has been able to secure the services of Sue Ladipo an experienced head teacher from a community school in North London. As a National Leader and an Ofsted Lead Inspector Sue Ladipo has made a major contribution to the field of education. This will be a very good course with lots of practical advice and at a fraction of the cost other INSET providers charge.

Heads, Chairs and Ex-Officio Foundation Governors (Or a substitute foundation governor)

3 Twilight Sessions over 3 Terms Beginning in the Autumn Term 2017
Facilitated by Christina Mabin, Ed Pawson and Tatiana Wilson

- 7th March 'Deeply Christian Serving the Common Good': How Vision Shapes Ethos
- 13th June Engaging with the Diocesan Vision: Pray Grow Serve (Collective Worship/RE/Parish Links)

All sessions are from 4.00pm – 5.30pm with tea / coffee from 3.45pm The Old Deanery, Exeter
£120 per school for 3 sessions or £60 for 3 sessions with SLA

Regional School Leaders Conference 2018

Thursday 22nd and Friday 23rd March 2018
Langstone Cliff Hotel, Dawlish EX7 0NA

SIAMS

Course title: **SIAMS – An Introduction**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Wednesday 17th January 2018
Venue: The Old Deanery, Exeter
Time: 09:30 – 15:30
Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)
Governors £80 or £60 subscription rate per person (plus VAT where applicable)

Course description:

The Statutory Inspection of Anglican and Methodist Schools (SIAMS) is a significant way in which Church schools are judged. The course unpicks the rationale behind the inspection framework and offers strategies to support effective self-evaluation as well as ideas for further improvement. It is aimed for new staff and governors and hopes to prove to be an interactive, informative and enjoyable day.

Intended outcomes:

- An introduction to the Statutory Inspection of Anglican and Methodist Schools Framework including
- Unpacking the 4 core questions:
 1. How well does the school, through its distinctive Christian character, meet the needs of all learners?
 2. What is the impact of collective worship on the school community?
 3. How effective is the religious education?
 4. How effective are the leadership and management of the school as a church school?
- Strategies for effective self-evaluation
- What research evidence tells us?
- Case studies of best practice

Please bring a copy of your school's most recent SIAMS self-evaluation form and action plan with you as you may want to annotate these through the day

Course title: **SIAMS – SEF**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Tuesday 27th February 2018
Venue: The Old Deanery, Exeter
Time: 09:30 – 15:00
Cost: £30 per person VAT exempt

For Headteachers and Governors to work on their SEF, with support and the benefit of structured space and working with others.

Course title: **SIAMS – The New Framework**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Tuesday 20th March
Venue: The Old Deanery, Exeter
Time: 09:30 – 15:30
Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)
Governors £80 or £60 subscription rate per person (plus VAT where applicable)

RE

Course Title: **Effective RE**

Date: Tuesday 16th January

Venue: The Old Deanery, Exeter.

Facilitator: Tatiana Wilson, Diocesan Education Officer

Time: 09:30 – 15:30

Cost: Staff - £150 or £100 subscription rate per person (plus VAT where applicable)
Governors - £80 or £60 subscription rate per person (plus VAT where applicable)

Intended outcomes:

- To enable schools to understand how Religious Education underpins all aspects of SIAMS for VA and VC schools To unpack the Statement of Entitlement for all Learners in Church of England Schools
- To draw on current research findings to understand the current strengths and challenges for RE
- To develop methods for the effective monitoring and assessment for RE including Assessment for Learning
- To look at new resources available to support RE teaching
- To explore the characteristics of effective subject leadership in RE
- To review and develop RE development plans

Course description:

This course is for Subject Leaders, link RE governors and school leaders keen to improve the quality of provision within their school.

Course title: Fundamental British Values: what do schools need to know?

Date: Tuesday 9th January

Venue: The Old Deanery, Exeter

Facilitator: Ed Pawson

Time: 09:30 – 13:30

Cost: Staff £80 or £60 subscription rate per person (plus VAT where applicable)

The new Ofsted inspection framework (September 2015) places significant emphasis on SMSC, stating that a school's provision for SMSC needs to be considered before making a judgement on the schools' overall effectiveness. The promotion of Fundamental British Values is now a significant part of this judgement. In June 2015 the DfE published "The Prevent Duty: Departmental advice for schools" which explains how and why schools have a duty to protect children from the dangers of radicalisation.

Intended outcomes

This course will equip teachers to:

- Understand current expectations on SMSC, British Values and the Prevent Duty
- Explore and utilise a variety of techniques to open up discussion on these topics
- Plan units and create resources which will create engaged learning on these issues

Course description

This course will be looking at how these changes will impact on our schools, offering a wealth of classroom ideas and activities. We will explore a range of strategies and techniques, including philosophical enquiry, to ask the question: "what exactly are British Values?"

Course title: Teaching Judaism and Islam in the primary school

Date: Monday 26th February

Venue: The Old Deanery, Exeter

Facilitator: Ed Pawson

Time: 09:30 – 15:00

Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)

Governors £80 or £60 subscription rate per person (plus VAT where applicable)

Intended outcomes

The course will equip teachers to:

- Gain a good grasp of the key concepts and practices in Islam and Judaism
- Plan creative learning opportunities in Judaism and Islam
- Ensure progression in these topics across the primary age range
- Create challenging learning activities and classroom experiences
- Approach the teaching of these religions with greater confidence

Course description

This course aims to provide support and inspiration for teachers of RE and RE coordinators in primary schools. It will offer practical ways of learning about and from Islam and Judaism, providing essential subject knowledge and active approaches to learning. Resources and ideas will be shared, offering engaging strategies and creative, enquiry-based materials suitable for children from 5-11.

Course title: Preparation for RE Quality Mark application

Date: Tuesday 13th March

Venue: The Old Deanery, Exeter

Facilitator: Ed Pawson

Time: 09:30 – 13:30

Cost: Staff £80 or £60 subscription rate per person (plus VAT where applicable)

The Religious Education Quality Mark has been developed to recognize and celebrate high quality RE in primary and secondary schools. If the RE in your school is a strong-point, then you deserve to have it noticed and valued and this course will give practical guidance on how to apply.

Intended outcomes

To understand:

- why REQM application would be beneficial
- how and when to apply
- how to complete the self-assessment form, accessing and presenting the relevant information
- what level award to apply for
- how to prepare for the assessor visit

Course description

This course will form a practical guide for teachers: how to apply for the REQM. It will introduce you to all the relevant sections: learners and learning, teachers and teaching, curriculum, subject leadership and continuing professional development. Application for the award is in the form of a self-assessment, so we will guide you through the various sections, encouraging you to speak with confidence, highlighting the significant aspects of the RE provision in your school.

Understanding Christianity

Course Title: Understanding Christianity

Dates: tbc

Time: 09:30 – 15:30

Venue: The Old Deanery, Exeter

Cost: £250 for both days including resources

Intended outcomes

This course will equip teachers to:

- Develop their own thinking and understanding with regard to Christianity
- Create powerful, well-resourced, connected learning programmes to teach Christianity

- Enable their pupils to explore the theological concepts within Christianity
- Help their pupils become more theologically literate

Course description

This two day course will introduce you to the key elements of the Understanding Christianity resources, outlining the central concepts and approaches to learning. You will be given advice and practical guidance about how to utilize the extensive set of course materials provided as part of the resource pack.

CPD PROGRAMME

Summer Term 2018

Leadership and Management	Date	Place	Time
Senior Leadership Briefing	Dates tbc	Across the county	16:00 – 18:00
Heads, Chairs & Ex-Officio working together	Fri 13 th Jun	The Old Deanery, Exeter	16:00 - 17:30
SIAMS	Date	Place	Time
SIAMS SEF	Wed 23 rd May	The Old Deanery, Exeter	09:30 – 15:30
The New SIAMS Framework	Wed 27 th Jun	The Old Deanery, Exeter	09:30 – 15:30
RE	Date	Place	Time
P4C	Mon 23 rd Apr	The Old Deanery, Exeter	09:30 – 15:30
Understanding Christianity	Dates tbc	The Old Deanery, Exeter	09:30 – 15:30
Effective RE	Tues 12 th Jun	The Old Deanery, Exeter	09:30 – 15:30

Leadership & Management

Senior Leadership Briefings

A termly meeting held across the Diocese for Headteachers along with their Chair of Governors to inform and discuss current issues affecting the Church Schools family.

Dates: tbc

Time: 16:00 – 18:00

Cost: FOC

Heads, Chairs and Ex-Officio Foundation Governors

(Or a substitute foundation governor)

3 Twilight Sessions over 3 Terms Beginning in the Autumn Term 2017

Facilitated by Christina Mabin, Ed Pawson and Tatiana Wilson

- 13th June Engaging with the Diocesan Vision: Pray Grow Serve (Collective Worship/RE/Parish Links)

All sessions are from 4.00pm – 5.30pm with tea / coffee from 3.45pm The Old Deanery, Exeter
£120 per school for 3 sessions or £60 for 3 sessions with SLA

SIAMS

Course title: **SIAMS – SEF**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Wednesday 23rd May 2018
Venue: The Old Deanery, Exeter
Time: 09:30 – 15:00
Cost: £30 per person VAT exempt

For Headteachers and Governors to work on their SEF, with support and the benefit of structured space and working with others.

Course title: **SIAMS – The New Framework**
Facilitators: Tatiana Wilson, Diocesan Education Officer and SIAMS Inspector
Dates: Tuesday 20th March
Venue: The Old Deanery, Exeter
Time: 09:30 – 15:30
Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)
Governors £80 or £60 subscription rate per person (plus VAT where applicable)

RE

Course title: **Philosophy for Children (P4C) in primary school**
Date: Monday 23rd April
Venue: The Old Deanery, Exeter
Facilitator: Ed Pawson
Time: 09:30 – 15:00
Cost: Staff £150 or £100 subscription rate per person (plus VAT where applicable)
Governors £80 or £60 subscription rate per person (plus VAT where applicable)

Intended outcomes

This course will equip teachers to:

- help children to ask philosophical questions
- develop an enquiry-based approach to learning
- create a ‘community of enquiry’
- utilise P4C resources
- integrate P4C skills into the curriculum

Course description

Philosophy for children is a powerful educational approach that has been found to be highly effective in the dual aims of raising attainment and improving children’s enjoyment of learning. In this practical, hands-on course we will be exploring some of the central aims and methods of P4C and discussing how its techniques can be embedded into learning settings across the curriculum.

Course Title: **Effective RE**
Date: Tuesday 12th June
Venue: The Old Deanery, Exeter.
Facilitator: Tatiana Wilson, Diocesan Education Officer
Time: 09:30 – 15:30
Cost: Staff - £150 or £100 subscription rate per person (plus VAT where applicable)
Governors - £80 or £60 subscription rate per person (plus VAT where applicable)

Intended outcomes:

- To enable schools to understand how Religious Education underpins all aspects of SIAMS for VA and VC schools To unpack the Statement of Entitlement for all Learners in Church of England Schools
- To draw on current research findings to understand the current strengths and challenges for RE
- To develop methods for the effective monitoring and assessment for RE including Assessment for Learning
- To look at new resources available to support RE teaching
- To explore the characteristics of effective subject leadership in RE
- To review and develop RE development plans

Course description:

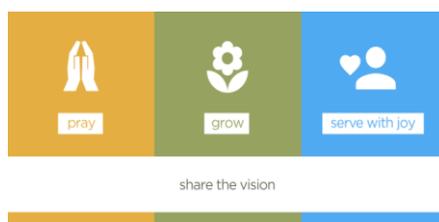
This course is for Subject Leaders, link RE governors and school leaders keen to improve the quality of provision within their school.

Additional Course Information:

Leadership Support and Development

If you have cohort of 8 or more teachers in your area, keen to develop their leadership skills please call Tatiana Wilson, Diocesan Education Officer on 01392 294941 or email: tatiana.wilson@exeter.anglican.org for a conversation about how we might be able to support you with a range of bespoke options.

Exeter Diocese CPD Events Booking Form



Course Title	
Course date and venue	
Name of Delegate/s	
Position in School e.g. Head, Governor etc.	
School Name	
Email address for delegate(s)	
Phone number For delegate(s)	
Full Address For invoicing, (school address unless paying for yourself!)	
Special Dietary Requirements?	
Any other special requirements?	
Cost per delegate	
Total cost to be invoiced to school	

We respectfully draw your attention to the following **Terms and Conditions**.

1. Please note that bookings for this event will be on a first come first served basis.
2. Please confirm special dietary requirements at time of booking.
3. A programme and information will be sent 7 days prior to the event.
4. CANCELLATION - In the event of cancellation, and if no other delegate can be sent as a replacement, the school may be liable to a cancellation charge (100% if cancelling within one week of an event, subject to terms and conditions of venue).
5. Most courses will have a minimum number of participants required to make the course viable. In the event of the Diocese cancelling the course, a full refund will apply.
6. Booking deadline is 7 days prior to the event.

Completed forms to be emailed to educationevents@exeter.anglican.org or posted to Events, Exeter Diocese Board of Education, Education Office, The Old Deanery, The Cloisters, Exeter, EX1 1HS. Tele Number: 01392 294921.

BOOKING INFORMATION

BOOKING A PLACE ON THE COURSE

To request a place on any of our courses, please send your full contact details on one of our booking forms by post or via email. Forms are also available to download via our website <http://exeter.anglican.org/schools/resources/>

Please ensure we are aware of any special requirements you may need on the day e.g. specific dietary requests, disabled access, etc., and we will do our best to ensure all your needs are met.

Once you have submitted your booking form, we will e-mail you confirmation that you are accepted on to the course of your choice (unless the course is fully booked). Please note the Events Administrator is a part-time post, term time only, so you may experience a short delay before receiving a response.

A reminder will be emailed approximately one week before the course, together with any other relevant information.

PAYMENT

Invoices for Course fees are issued from a week prior to the event.

CANCELLATIONS

While we understand that delegates sometimes have to withdraw at a late stage, we would be grateful if those who have to cancel would inform us immediately if they cannot attend.

We regret that when such late cancellations occur, it may be necessary to make an administration charge and recoup any costs incurred as part of a cancellation fee (this will depend on the nature of the course and the costs incurred). A cancellation fee of 100% will be made if cancelling within one week of an event, subject to the terms and conditions of the venue.

Most courses will have a **minimum number of participants required** to make the course viable, therefore **bookings will close 7 days prior** in order for a weeks notice to be given in the event of cancellation.

REFRESHMENTS

The Course fees include refreshments on arrival and at any breaks. Where stated, lunch will be provided, usually as a sandwich buffet selection.

ANY QUESTIONS?

Contact: our Events Administrator Fran Bradley (educationevents@exeter.anglican.org),
Diocesan Board of Education, The Old Deanery, Exeter EX1 1HS.
Tel: 01392 294921.