



EXETER DIOCESAN BOARD OF EDUCATION

*Committed, in partnership with governors and staff, to safeguarding and protecting the welfare
of children and young people*

APPOINTMENT OF ACADEMY MEMBER	
Name of Academy: Appointing Authority:	
Full name (first, middle name(s) & surname): Mr/Mrs/Miss/Other (please circle) Any previous surnames: Address: Postcode: Telephone No: E-mail address:	
Date of birth:	CRB Clearance completed at school <input type="checkbox"/>
Occupation:	
Details of experience or skills likely to contribute to the work of the Academy:	
Are you the parent of a child attending the academy?	Yes/No
Identification Documents checked: (Any of the documents used for CRB check are sufficient.) Checked by (name): Position:	
Signature:	

ROLES AND RESPONSIBILITIES OF ACADEMY DIRECTORS:

Having read the person specification on page 4, please provide relevant information relating to both:

- The experience, skills and expertise you would bring to the role of Academy Member
- Your involvement in the life of the Church (e.g. communicant member, vicar, churchwarden, worship leader, or equivalent, if a member of another Christian Church.);
- Any other experience pertinent to the role

Please give the name of Academy Member being replaced if appropriate:

Please also indicate briefly your reasons for wishing to become an Academy Member.

Declaration

I confirm that I am committed to supporting the principles underlying the Trust Deed of this Academy in accordance with the doctrines and practices of the Church of England. I acknowledge the responsibility to support and uphold the faith and beliefs of the Church of England within the academy.

Signed:

Data Protection

I consent to the information I have given on this application form being held on file under the terms of the Data Protection Act 1998.

Signed:

Date:

Declaration:

I declare that I am not legally disqualified from serving as an Academy Member and that:

- ◇ I am aged 18 or over at the date of this election or appointment
- ◇ I am not liable to be detained under the Mental Health Act 1983
- ◇ I am not bankrupt or subject to a disqualification under the Company Directors Disqualification Act 1986 or to an order made under section 429 (2) (b) of the Insolvency Act 1986
- ◇ I have not been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body
- ◇ I am not included in the list of teachers and workers with children or young persons whose employment is prohibited or restricted
- ◇ I have not been disqualified from working with children
- ◇ I have not received a sentence of imprisonment (whether suspended or not) for a period of not less than three months in the five years before becoming a governor or since becoming an Academy Member
- ◇ I have not at any time received a prison sentence of five years or more
- ◇ I have not been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on educational premises
- ◇ I am not subject to a disqualification order under the Criminal Justice and Court Services Act 2000

Please tick each statement that applies to you.

I agree to the Diocese requesting a ISA First check. *(Please circle)*

Yes/No

Signature: _____

Date: _____

PERSON SPECIFICATION

Person Specification

It is an expectation of Exeter Diocese that Academy Members will have:

- Involvement in the life of the Church (e.g. Church Warden, Children's Leader/Sunday School Teacher) and be a regular communicant or equivalent of another Christian Church.
- A commitment to the Academy including the Christian character and ethos of the Academy
- A willingness to devote the necessary time and effort to Academy business
- An ability to hold others to account for their professional practice
- Strategic vision
- Good independent judgement
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Experience of at least one of the following broad areas: finance, risk management, business, Human Resource, education/Church Schools, land, trust or building matters, law
- Effective communication skills

SIGNATURE OF APPOINTING AUTHORITY

Appointing authority's signature _____

Date: _____

**Please ensure the clerk gets a copy before returning completed form to:
Mrs Valerie Black, Exeter Diocesan Board of Education,
The Old Deanery, The Cloisters, Exeter. EX1 1HS**

For office use only
Date received:

Database Update
Academy Member informed:
Clerk informed:

TERM OF OFFICE BEGINS:

ISA First CLEARANCE DATE