

Coronavirus Guidance: 26/03/20

Notice for Clergy Living in Diocesan Housing

If you have an item requiring repair at your house then please do report it to the property team, ideally by emailing your surveyor: Mark Lewis (mark.lewis@exeter.anglican.org), Peter Stanton (peter.stanton@exeter.anglican.org), or Graham Davies (graham.davies@exeter.anglican.org) if the matter relates to a house normally administered by James White of Phillips, Smith and Dunn. At present we will sometimes be able to answer the phone 01392 294954 but it may be some time before we can respond to any messages that are left.

Following the latest Government advice, we now need to adapt our procedures to ensure we are protecting the health of you as well as our contractors. With immediate effect, we are only scheduling home visits for emergency issues. Examples of these are:

- Complete failure of the heating and/or hot water system
- Complete failure of the electrics

When reporting any item of disrepair, please can you also confirm if anyone in your house has any virus symptoms. We also check the same when instructing a contractor, and that they are familiar with best practice to minimise the risk of the virus spreading.

The quinquennial schedule for 2020 has been suspended so contractors should not be contacting you to arrange visits so that they can tender.

We will obviously keep reviewing government advice and requirements, and will amend the above as necessary.

I appreciate that some of you may have questions about this approach or the future plans for your house. We are likely to be under increased pressure over the coming weeks, as we adapt and change the way we work, so please be aware that response times may not be as quick as you have become accustomed to.

Graham Davies

Director of Property

Mobile: 07989 991508

Email: graham.davies@exeter.anglican.org