

PCCs – Guidance for holding remote meetings

The Charity Commission has brought out guidance which provides that, even where there is no provision to enable them to do so in their governing documents, trustees should hold remote trustee meetings in the present situation and they should document their decision to do so to demonstrate good governance of their charity.

<https://www.gov.uk/government/news/coronavirus-covid-19-guidance-for-the-charity-sector>

The Church Representation Rules do not make any provision for a PCC meeting to be held remotely. However, there is provision for business to be done by the PCC trustees by correspondence.

- PCC meetings (trustee meetings not APCMs) can be held remotely during this period when face to face meetings are not permitted and PCCs should document the decision to do this, in line with the Charity Commission's guidance.
- Following a remote PCC trustee meeting, any business agreed or resolutions passed should be circulated to all PCC members under Rule M29 of the Church Representation Rules so that the business agreed remotely can be formally approved under the Church Representation Rules using the business by correspondence provision M29.