



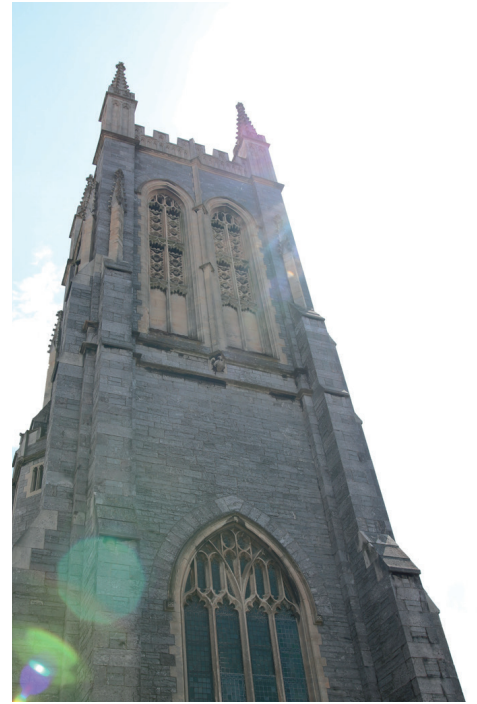
St Mellitus College

Director of St Mellitus College, South West

Candidate Information

Introduction

This important leadership role works closely with the Dean to ensure the flourishing of the South West teaching centre and community within the national St Mellitus College. The Director will be responsible for the delivery of the day-to-day full-time training at the SW centre in liaison with the national staff team, as well as holding a particular duty of care for the staff and students of the centre. The Director also works with the Dean and local diocesan partners in the strategic development of the centre and how it best serves the ministry and mission in the local region and national Church. The holder of this post will also be engaged in the wider academic and formational life of the college, including opportunities both for teaching and assessment of students, as well as vital pastoral work with them, in one of the most exciting theological institutions in the UK.



St Mellitus College (SMC) was formed in 2007 with a spirit of partnership and has grown to become one of the largest theological training colleges in the UK, operating as a national training college with delivery centres across the country. We are passionate about seeing women and men equipped and released into the calling of God upon their lives. We offer theological education, formation and training set in the context of prayer and worship. We seek to provide training that is vibrant, innovative, and rigorous, both full-time and part-time, at introductory, undergraduate and postgraduate levels for leadership in church and all spheres of society.

The Director of St Mellitus College, South West is ultimately responsible to the Dean of SMC. The office is located at the teaching centre in Plymouth.

Key Tasks

Director of SMC South West:

- Oversight of the delivery of St Mellitus College programmes at the South West centre, including worship and community life, and hosting responsibilities
- Oversight of student recruitment for South West-based SMC programmes, which involves liaising with DDOs, Bishops, potential ordinands, undergraduate and postgraduate students
- Administration of and participation in the South West Training Partnership Board
- Develop and maintain collaborative working relationships with South West Dioceses, particularly Exeter and Truro partner dioceses and their senior staff teams
- Develop and maintain good relationships with SWMTC
- Oversee the work of formation group tutors for SW students and relationships with supervisors as relevant
- Leading a staff team focussed on the South West centre
- Responsible for the formation, support and development of SMC South West full-time, context-based ordinands, and other independent students
- Maintain good relationship with host premises
- Work with the College Bursar to manage the ongoing financial costs of the South West centre
- Contribute to the flourishing of all SMC centres by playing a full part in the leadership team of the wider College

Other Duties:

- Undertake such teaching duties as is appropriate at SMC's various venues, including daytime, evening and residential weekends as required
- Fulfil normal academic staff duties such as marking essays, developing and managing course modules, engaging in academic study and theological writing as appropriate and required
- Act as Formation Group Tutor to designated students, and engaging more generally in students' pastoral care
- Helping to compile annual student reports

Additional Requirements:

- Attending all meetings of the wider St Mellitus College staff, Leadership Team and Working Groups as relevant
- Attending College residentials (five weekends a year and one residential week) and teaching weeks (two weeks a year) as required
- Leading and preaching at college worship services as required
- Presence at conferences and events as required
- Meet with the Dean as required to discuss the progress of the South West centre and its relationship with other parts of the College
- General administrative duties, as required by the Dean
- Other tasks as allocated by and agreed with the Dean



Key Competencies

- A working knowledge of the structures, ministerial patterns and training pathways of the Church of England
- Experience of and high standards in ministerial formation
- A working knowledge of Higher Education Academic practices
- Sensitivity to, and willingness to learn about, the particularities of the South West, including issues such as poverty and rurality
- An awareness of, and responsiveness to, the rapidly changing needs of ministry and ministers into the future
- Proven experience and high standards in teaching at Diploma and BA level, and preferably at MA level
- Personal research record at Masters or (preferably) Doctoral level and some publication record
- Good teamwork
- Attention to detail
- Able to manage a diverse portfolio of work, prioritise tasks and work to deadlines
- Strong inter-personal and pastoral skills with individuals and groups
- Prayerfulness and a passion for theology transforming minds, lives and society
- Efficient administration skills
- Support of St Mellitus College's commitment to 'provide training that represents a generous Christian orthodoxy and that trains ordinands in such a way that all mainstream traditions of the Church have proper recognition and provision within the training'
- Support for the training of men and women alongside each other for ordained and lay ministry

Working Environment

We have an outward-looking prayerful environment, keen to serve the mission of the church and striving for excellence in everything we do. Our ethos is to be grateful, gracious and professional and we endeavour to thread this through every part of the organisation and every interaction. SMC is an exciting and challenging place to work and is full of variety. It is a can-do environment where innovation and creativity is encouraged alongside serving others. Staff community is warm and engaging with lifelong relationships being built.

Core to the college's values is the promotion and celebration of unity, and the college is characterized by Generous Orthodoxy which seeks to respect, celebrate and bring together different traditions in the church and help them learn from each other. St Mellitus College was borne out of a new vision for theological training and formation, and out of a spirit of partnership. It was founded by the Bishops of London and Chelmsford, in partnership with St Paul's Theological Centre (Holy Trinity Brompton) and SPTC remains a constituent part of the college and a core founding partner. The development of teaching centres has always been undertaken at the invitation of the local Bishops and in partnership with those local dioceses, responding to local missional contexts and needs, whilst having a rich broad vision for the whole church across the nation.

Job Requirements and Benefits

- Five weeks' holiday per annum
- There is a 6-month probationary period
- Salary – details supplied on request
- This is a full-time role

Applications

If you are interested in this post, please email the Dean at recruitment@stmellitus.ac.uk by:
12pm Wednesday 9th December 2020

Please send in:

- a. A full Curriculum Vitae
- b. A brief letter outlining your reasons for applying for this post, and what you believe you could offer St Mellitus College in this role

Interviews will be on the week commencing **14th December 2020** via Zoom

