



MINOR REPAIRS AND IMPROVEMENTS GRANTS FUND

ELIGIBILITY GUIDE

Eligible buildings

Church of England consecrated church buildings and licensed places of worship (including those which are the subject of sharing agreements or ecumenical partnerships) serving parishes in Exeter Diocese.

Churches must be within parishes classed in the Diocesan Common Fund Index of Multiple Deprivation as being in bands E-K. More than one church per parish may apply. Should sufficient funds remain, applications from bands C-D may be invited. Churches eligible to apply will be contacted direct by the Church Buildings Support Officers.

Ineligible buildings

Other buildings or structures in the churchyard, such as chest tombs, lychgates and boundary walls.

Eligible work

Minor repairs

- Repair of building fabric (external): roof coverings, roof structure, walls, parapets, pinnacles and other architectural features, towers, spires, windows, doors, rainwater disposal system including below-ground drainage.
- Repair of building fabric (internal): ceilings, floors, doors, walls and wall linings (plaster/panelling but not wall paintings, mosaics etc),
- Repair of building services installations where essential for health and safety and/or continuity of worship and mission use.
- Emergency repairs or holding works, eg propping, covering, protection etc.

To be eligible, any such work must be recommended in the most recent QI report (or subsequent professional report or condition survey etc). Work classified as urgent (either category 1 - Urgent, requiring immediate attention; 2 - Requires attention within 12 months; or 3 - Requires attention within the next 12 - 24 months) should take priority but any work required within the quinquennium is eligible. Works of differing urgency within that definition may be undertaken together for the sake of efficiency and economy, especially where 'stitch in time' repairs can save money in the long term.

Improvements

- Additions, alterations, or adaptations specifically to overcome building design defects or obsolescence (e.g. undersized hoppers or drainpipes) or to improve access for maintenance.
- Additions, alterations, or adaptations where essential to improve physical access, e.g. handrails, ramps etc.
- Improvements to building services installations where essential to sustain worship and mission use, such as improvements to heating, lighting, wiring, kitchens, WCs. Where necessary, this might include the installation or upgrading of pipework or cabling to the perimeter of the churchyard or curtilage.
- New installations or improvements to existing installations for digital connectivity, whether through a wired connection or 4G/5G mobile Wi-Fi, where essential to sustain worship and mission use.
- Bat mitigation measures, including relevant ecologists' fees and production of a bat management plan, where the impact of bats is a barrier to worship and mission use. A one-off deep clean can be an eligible cost as part of a mitigation plan.

Only eligible works qualifying as List A and/or List B will be considered for grant funding (see [2022-Matters-which-may-be-undertaken-without-a-Faculty.pdf \(anglican.org\)](#)). Where applicable, the necessary application will need to be made before works start. The Church Building Support Officers will be able to assist with this.

Other eligible costs

- Professional fees to design, specify, inspect, and certify the repair or improvement work.
- Ecologist's fees to prepare a bat management plan.
- VAT (for unlisted churches and work to listed churches which falls outside the eligibility of the Listed Places of Worship (LPW) grant scheme). It will be assumed that PCCs will apply to the LPW grant scheme wherever possible.

Ineligible work

- Routine maintenance, as set out in the Calendar of Care (see [Sub heading \(churchofengland.org\)](#)).
- Routine cleaning.
- Work to furnishings, such as bells and bell frames, books and manuscripts, church plate, clocks, monumental brasses and decorative metalwork, monuments, organs, paintings and wall paintings, stained glass, textiles, wooden objects. These may qualify for the grants administered by ChurchCare (see [ChurchCare grants | The Church of England](#)).

- Conservation reports. These may qualify for the grants administered by ChurchCare (see [ChurchCare grants | The Church of England](#)).
- Routine inspection (Quinquennial Inspections, periodic inspection of electrical installations, appliance testing, gas safety checks, etc).
- Routine servicing of building services installations.
- Any work covered by insurance.
- Any work requiring Faculty permission where permission is not already in place.
- Work carried out before a grant is offered.