

Education

DIOCESE
OF EXETER

THE CHURCH
OF ENGLAND
IN DEVON



SERVICES FOR SCHOOLS 2024

THE EDUCATION TEAM



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Education Team Working Days

Working Days	M	T	W	T	F
Sue	Yes	Yes	Yes	Yes	
Christina	Yes	Yes	Yes	Yes	
Jo	Yes	Yes	Yes	Yes	Yes
Pete	Yes	Yes	Yes	Yes	Yes
Vacancy	TBC	TBC	TBC	TBC	TBC
Marilyn	Yes	Yes	Yes	Yes	Yes
Alex		Yes	Yes	Yes	
Grace			Yes		

Find us

-  exeter.anglican.org/schools
-  facebook.com/ExeterDioceseEducationTeam
-  [@EdCofEDevon](https://twitter.com/EdCofEDevon)
-  The Old Deanery, The Cloisters
Exeter, EX1 1HS



Dear Colleagues,

We value our Church of England schools greatly and recognise that strength comes from your skilled and dedicated leadership, along with that of your governance team and staff.

The role of the Diocesan Education Team is to work with you to ensure that the Christian Foundation of our Church of England Schools is upheld. Our vision is 'To enable all, through the love of God in Jesus Christ, to 'live life in all its fullness' (John 10:10b) as we work together to **'Nurture vision-inspired education; Nourish personal and spiritual growth; Enable connected communities that flourish'**.

Each diocese must have a Diocesan Board of Education (DBE) as set out in statute in the Diocesan Board of Education Measure 2021. It states that the DBE for each diocese must:

- promote or assist in the promotion of education in the diocese that is consistent with the faith and practice of the Church of England;
- promote or assist in the promotion of religious education and religious worship in schools in the diocese;
- promote or assist in the promotion of church schools in the diocese;
- promote co-operation between itself and other persons concerned with education in the diocese.

The DBE for each diocese also has functions (meaning power or duty) conferred on it regarding advice, consent, consultation, direction and engagement. These relate to a wide range of areas including governance, admissions, change of designation, and conversion to academy status.

Our Diocesan Board of Education was reconstituted in January 2023. In reviewing our provision to schools and in recognition of the changing educational landscape, the DBE have taken the decision to suspend our subscription Service Level Agreement indefinitely. This has been a difficult decision particularly as we are facing the same financial challenges as schools and no money is received by dioceses from external sources to fulfil these statutory requirements. It is however felt this is the right decision and properly reflects the value which we place on our work with schools.

In these following pages you will see details of all that is provided to schools, and on behalf of schools, at no charge. We hope that alongside benefitting from this that you will wish to purchase additional support on a pay-as-you-go basis and therefore politely request that you maintain a line in your budget for diocesan services. Whilst there will be no expectation that you buy additional support or training, we hope you will see our reshaped team is focussed and confident in our ability to add real value to your work and impact positively on the provision within our schools.

If you have any questions, comments or queries about our changed approach, or our work in general, we would be pleased to receive these. All feedback is given due consideration and used to shape the DBE's strategy and the Education Team's work.

Finally, I would like to thank you for all you give to both provide our children, young people and communities with the very best opportunities in life, and to uphold our Church of England schools' Christian foundation.

Kind regards,
Sue Lockwood

Diocesan Director of Education



Services to Schools 2024

As a diocesan team we are keen to provide an efficient and relevant service which adds value to the work undertaken in schools to improve opportunities and outcomes, and enable the flourishing of all. As such we wish to enable and empower you, with our support, guidance and training input, to have the necessary skills and knowledge to ensure your Church of England school(s) is living out its Christian vision, is upholding the Christian Foundation and is distinctively Christian.

This document gives an overview of the services we offer you through our diocesan funded core offer. The traditional SLA has been suspended indefinitely hence there is no subscription service offered however a more flexible and responsive 'pay-as-you-go' route is available to meet your school(s) specific needs.

DIOCESAN FUNDED CORE OFFER

The DBE, through its Education Team, provides all its church schools and/or church groupings with a range of services which form the core level of support. This support is paid for by the Exeter Diocesan Board of Finance and is summarised as follows:

- ✓ Initial telephone or video-conferencing support from the Education Team, when you need it
- ✓ Termly Leadership forums and termly Governance forums
- ✓ Regular 'Flourish' newsletter mailings with up-to-date advice, guidance and signposting
- ✓ Hub meetings for Christian Distinctiveness and/or SIAMS leads
- ✓ RE update meetings, including the highlighting and signposting of best practice and any changes
- ✓ Contact from the Education Team at the time of SIAMS Inspection notification, support during the SIAMS inspection process, and attendance at SIAMS Inspection feedback
- ✓ Support and furthering of links with clergy and church teams in your locality, as we seek to further enhance the mutual benefits these afford
- ✓ Support for the recruitment of CEOs, Executive Heads, Headteachers and Heads of School in Church schools or groupings within which there are church schools
- ✓ Support with the recruitment of other key roles such as a secondary school Religious Studies Department Lead or a school grouping central team's Christian Distinctiveness Lead
- ✓ Induction session, at the Old Deanery, for all new Church school / school grouping senior leaders
- ✓ Clerk's advice to support compliance with statutory responsibilities
- ✓ Support and advice with the recruitment of Foundation representation on Governing Boards



DIOCESAN FUNDED CORE OFFER

- ✓ Admissions advice to support compliance with statutory responsibilities
- ✓ Central Admissions training for staff and Governing Boards involved in admissions
- ✓ An annual admission update meeting for all 'own' admission authorities
- ✓ Signposting to, and/or brokering for, peer to peer support in an area of agreed identified need
- ✓ Signposting of resources
- ✓ Attendance at Ofsted feedback as agreed or requested
- ✓ General support, advice and church school representation for buildings and land issues*
- ✓ Reacting to Unexpected/Disastrous Occurrences where Building Premises are involved by providing practical, financial and moral support to the Church schools as required
- ✓ Support for VA Governing Bodies in fulfilling their duties in property matters (development, servicing and maintenance and compliance); during critical incidents affecting the premises (e.g. flood and fire) and in progressing emergency repairs
- ✓ Technical updates and guidance on changes in premises matters and capital grant funding opportunities that may be available to Church Academies at that time
- ✓ Represent the interests of Church schools with the Department for Education (DfE), DfE Regions Group, Local Authorities, and within Diocese of Exeter, and for our locality with the Church of England Education Office and National Society
- ✓ Advocate and act on behalf of our Diocesan family of schools
- ✓ Support at times of vulnerability

** Please note, specific projects, such as capital projects and supporting resolution of land issues for conversion to academy, will be charged a professional fee*



PAY-AS-YOU-GO OFFER

We recognise there are times when schools and school groupings will wish to draw on the extensive expertise and wisdom of the Diocesan Education Team and its consultants. We encourage this so you can be assured that you are receiving high quality input for your leaders, including those involved in governance, and for your wider teams.

Pay-as-you-go support is available to meet your school or school grouping's specific needs and as such can be tailored to your requirements. Below are some examples of the sort of activities you may wish to consider:

- ✓ Support with establishing, reshaping or developing your theologically rooted Christian vision
- ✓ Developing a programme or the confidence of staff to lead inclusive, invitational and inspiring Collective Worship
- ✓ Training and guidance for your Ethos group or committee to support their monitoring and evaluation
- ✓ Creating a shared understanding and language for spiritual development and embedding across the curriculum
- ✓ Planning advice tailored to the implementation of units from the locally agreed RE syllabus
- ✓ Effective Governance training for all levels of governance
- ✓ Review of your school's Christian distinctiveness
- ✓ SIAMS SEF writing and review
- ✓ Support for Early Career Teachers, new Heads or leads in areas of Christian distinctiveness
- ✓ Equality, Diversity and Inclusion awareness training, including drawing on 'Valuing all God's Children'
- ✓ Improvement planning in areas of Christian Distinctiveness
- ✓ Joint lesson observations or work scrutiny
- ✓ Governance arrangements and/or effectiveness including Schemes of Delegated Authority (SODA), monitoring and evaluation, and post review action planning
- ✓ A deep dive into an aspect of Church school provision, for example RE or Collective Worship
- ✓ A department, academy trust or federation wide RE review
- ✓ Enhanced engagement with staff recruitment



PAY-AS-YOU-GO OFFER

Pay-as-you-go services are available at the following rates and excludes VAT. This includes the team member or diocesan consultant's preparation, attendance and provision of a note of the visit (NoV).

Cost based on face-to-face delivery time per session per adviser/consultant (to include preparation and follow up NoV)			
Up to 1 hour	2 hours	3 hours	5-6 hours
£145	£290	£435	£725

Cost based on virtual delivery time per session per adviser/consultant (to include preparation and follow up NoV)		
Up to 1 hour	2 hours	3 hours
£125	£250	£375

Core working hours are Mon-Fri, 9:00-17:00, however we are happy to discuss providing training and support outside of these times should you require it and it is mutually agreeable. If a centrally provided course is available in the area in which you are requesting support, you may be directed to this in the first instance. We believe there is value in coming together with other diocesan schools.

N.B. Please note the support for academisation charges are calculated differently due to the volume of work behind the scenes. Should your school be seeking to move to academy status, please speak to us directly to establish charges which are to be paid from your academisation grant from the Department for Education. Should you wish for any premises support, you should liaise directly with richard.power@exeter.anglican.org. Richard is the diocesan surveyor for church schools and will advise on what support is available and of any charges.

CENTRAL NETWORKS, EVENTS AND TRAINING OFFER

We offer a comprehensive Networks, Events and Training Courses Brochure which features both diocesan funded (free to schools) and chargeable sessions. To view the latest brochure and to book, please visit our website [Training and Events](#).



Our commitment to you

We look forward to continuing our work together and to serving your school community in the most appropriate way. School support and visits will be undertaken by one of our team or by an Associate. As the Diocesan Education Team, we have extensive experience and knowledge of church schools including in leadership, governance matters, SIAMS, Collective Worship, Religious Education and school organisation. Our Associates are all current school leaders or will have recent relevant experience.

Schools, federations and academy trusts are entitled to expect the Education Team and Associates to:

- Deliver the services to a high professional standard
- Respond promptly and courteously to requests for assistance
- Act with discretion and safeguard confidentiality
- Be responsive to individual schools and considerate of their distinctive ethos
- Act with integrity and in accordance with Christian beliefs and values
- Come alongside schools and leaders who are experiencing times of particular challenge
- Listen to any feedback given, and use this appropriately
- Respond promptly and courteously to any complaints about the level of service provided

PAY-AS-YOU-GO BOOKING FORM

You can book for your training by speaking directly to one of our adviser team or by emailing education@exeter.anglican.org. We will endeavour to respond to any request within a week of the request being received (term-time) and confirm dates

Name of School / Federation / Academy Trust	
Contact email / telephone number for agreeing content to be covered in session	
Contact email for invoicing	
Invoice reference / description	
Postal Address	
Request for pay-as-you-go service session content, time, delivery method and proposed dates	
Total Amount to be invoiced (please see page 7 for charges)	

PAY-AS-YOU-GO BOOKING FORM

We politely request that schools, federations and trusts:

- Plan ahead at the start of the year or term to secure support or training in the time period requested;
- Are pro-active in making arrangements;
- Communicate effectively with the Education Team to agree a plan for sessions;
- Pay due attention to advice given by the Education Team or our Associates;
- Give at least two full weeks (term-time) notice if you wish to re-schedule a visit (unless inspection)*
- Pay invoices promptly;
- Keep the Education Team informed of the current situation in relation to the service required and developments at the school.

Name of authorising person	
Signed	
Date	

Please email this completed form to: education@exeter.anglican.org.

*N.B. You will be invoiced in advance of your sessions upon the allocation of an adviser and once dates have been agreed by both parties.*Cancellations will not be accepted without charge however training can be rescheduled on one occasion only up until two full weeks (term-time) in advance of the training. Cancellations will incur a 50% charge or a 100% charge if less than 48 hours from the booked session in all cases. The only exceptions to this are if it is within 24 hours of an Ofsted or SIAMS inspection, it is on an inspection day, or if there is an exceptional circumstance which is agreed at discretion of the Diocesan Director of Education (or representative).*

We draw your attention to the following terms of our 'pay-as-you-go' services.

LIMITATION OF LIABILITY

- Nothing in the pay-as-you-go agreement shall exclude or limit either party's liability to each other for death or personal injury, fraud or fraudulent misrepresentation or any liability which cannot be legally limited.
- Subject to paragraph (1), the aggregate liability of the Exeter Diocesan Board of Education (a committee of the Exeter Diocesan Board of Finance Limited) to you or any third party, whether in contract, tort (including, without limitation, negligence), breach of statutory duty, misrepresentation, restitution or otherwise arising out of or in connection with the performance of the pay-as-you-go agreement shall be limited to the price paid for the pay-as-you-go services.
- Subject to paragraph (1) the following losses are excluded (a) loss of profits (b) loss of sales or business (c) loss of agreements or contracts (d) loss of anticipated savings (e) loss of use or corruption of software, data or information (f) loss of or damage to goodwill and (g) indirect or consequential loss.



Nurture vision-inspired education
Nourish personal and spiritual growth
Enable connected communities that **flourish**

*To enable all, through the love of God in Jesus Christ,
to **'live life in all it's fullness'***

John 10:10